

Hartford Chapter - Board Meeting Minutes

Location: Elizabeth's Restaurant

Date: November 9, 2010

Commencement: 4:42pm

**Attendance** - Board Members & Committee Chairs: Dave Newman (DN), Lori Morrow (LM), Jennifer Casedy (JC), Ashley McCurdy (AM)

**Absence** - Board Members & Committee Chairs: Scott Cellella (SC), Ken Best (KB), and Scott Bergsbaken (SB), Jim Langlois (JL), John Robataille (JR), James Landolina (JamesL)

Quorum is present.

**Previous minutes:** A motion was made by JC to accept the minutes of the October 12, 2010 Meeting, seconded by AM.

**Presidents Report:** JC does want board to be aware of CSI National promoting membership by way of the Every1Counts Membership Recruitment Campaign and for the board to make sure they have read and reviewed emails re: CSI Academies.

**Treasurer's Report:** Current balances reflect - Hartford CSI at \$7,882.19 and CSEF at \$10,570.94.

**Region Report:** (DN) Dave reminds all that he forwarded The Bridge to board members for their review, specifically Jennifer and Ashley. **All board members are to read and review this from Dave.**

**Programs:** Dates of our fiscal year's programs: 12/14/10 Holiday event, 01/10/11, 02/15/11, 3/1/11 to be held at CCSU; 04/14/11, 05/09/11; 06/13/11.

Action: SB is finalizing details for the holiday dinner party and Ashley will get with Scott to offer hers and LM assistance.

**Action:** SB to investigate why LM and possibly others are not receiving the meeting announcements. JC gave list of program subjects to LM and JR to use in developing survey to members. Lori is currently working with Zoomerang on finalizing the survey.

**Action:** LM to then will forward the sign-in details to JR so he can view it and send a test to JC and once approved, JR will merge Hartford CSI email addresses and then send out.

**Action:** Survey needs to go out within one week of this board meeting or as soon as possible.

**Action:** JL to be coordinating a tour and is to review dates and report back to board.

**Action Item for the Board (ongoing):** reminder to forward each chapter meeting announcement to various individuals in your circle of influence to increase attendance and diversity of our meeting attendees.

**Electronic Communications:** Pay Pal update from AM: This will be on for our next month's program.

**Action Item:** Ongoing: for all board members and committee chairs: must log in to admin, and if you get in, please submit something so that we can test the site. If you cannot log in please contact AM for assistance. We are looking to be resourceful and proactive with our site.

**Certification:** No report. JamesL to be placed on the Certification Committee. JC did send SC an email regarding placing James on the certification committee.

**Action Item:** AM to put a link on our website to the national regarding the CSI Academies.

**Awards:**



**Action Item:** SB – Post information on awards that were given out in September’s meeting BY our next board meeting.

**CSEF:** No report. Ashley reports on the first webinar for Leadership training, responsibilities are to log on the blog, some reading. Her perspective is that its strategy is to enhance your leadership skills and to positively impact your CSI chapters.

**Academic Liaison:** CCSU – 3/1 will have our event in conjunction with their meeting – topic to be determined. Other ideas were for us to have a presence at Job Fairs, with the incentive ....incentive to bring them in – ours is not in offering job, but increasing the students opportunities to secure jobs. Non-profit can attend at no charge.

**Golf Outing:** No report.

**Adjournment:** 5:06pm Motion was made by JC to close the meeting, seconded by LM.